

***Silver Heights Water & Sanitation District***  
***1027 Harvey Street***  
***Castle Rock Colorado 80108***

A regular meeting of the Board of Directors was held June 13, 2024 at 1027 Harvey Street Castle Rock Colorado. Board members present were Kayla Ryon, Rich Rasmussen, Ron Goss, Larry Brown and Debbie Emerick. Also present were bookkeeper Diane Von Feldt, operator Dennis Schubert and resident Marc Cramer.

Rasmussen called the meeting to order at 7:00 PM.

Emerick presented the minutes from the May 16, 2024 regular meeting. The minutes were approved as presented.

The first order of old business was to discuss offering the job of assistant district operator to Marc Cramer and discussing what the terms of the position would be. Cramer was excused from the meeting while the board discussed it. It was decided as a trainee and being unlicensed he would be offered half of what the operator is paid. The district will also pay for the classes he needs to get his operator's license. Because the operator does not have official hours Cramer's job will entail working with Schubert as needed and when available to learn the system and duties. This was acceptable to Cramer and the job description and duties will remain open and flexible. They could change after trying this out and seeing how it goes. Ryon made a motion the district create a position of assistant district operator and offer it to Marc Cramer at a monthly rate of \$512.50 as well as paying for him to get his operator's license. It will include flexible duties and hours as needed, second by Goss. The motion passed 5-0. Rasmussen reported DRC removed the flume from the sewer meter pit the end of May and Jeremy from the meter company will be out for a meeting next week to try to get the meter operating correctly. Rasmussen also met with Representatives from Grace Chapel about their building plans. Because of the cell phone tower they have added to the property the parcel of land they offered the district for a new well is no longer available but they have an idea for a section on the north-east corner instead. Rasmussen spoke to Tom Day our engineer and he is coming out to take a look to see if this area would be workable for a new well or if he has another place on their property he thinks would be better. They want to work with us to find the best spot. The board discussed a change to the Rules and Regulations. Ryon made a motion to amend and adopt a change to the sewer tap fee changing it to \$7952.50, second by Goss. The motion passed 5-0. Ryon reported the website is now officially compliant with the

ADA laws of the State of Colorado and the new site should be launched June 14, 2024. However the domain name may have to change a little. She will keep us updated.

Von Feldt gave the bookkeepers report. Ryon made a motion to approve the bookkeeper's report and pay this month's bills, second by Goss. The motion passed 5-0.

Schubert gave the operator's report.

No one had any new business to discuss.

Rasmussen adjourned the meeting at 8:13 PM.

Respectfully submitted  
Debbie Emerick, Secretary