

Silver Heights Water & Sanitation District
1027 Harvey Street
Castle Rock Colorado 80108

A regular meeting of the Board of Directors was held March 14, 2024. Due to a blizzard this was a zoom meeting run by Ryon because Rasmussen does not have a microphone. Board members present were Kayla Ryon, Rich Rasmussen, Larry Brown, Ron Goss and Debbie Emerick. Also present were bookkeeper Diane Von Feldt and operator Dennis Schubert.

Ryon called the meeting to order at 7:00 PM.

Emerick presented the minutes from the February 15, 2024 regular meeting. The minutes were approved as presented.

Ryon discussed old business. The company she has had discussions with about helping get our website ADA compliant has submitted a proposal to download the website and do an overlay of it updating it to meet the requirements. They will then do a monthly review to keep it compliant. The cost for the initial set-up is \$1500 with a monthly fee of \$70 to maintain it. The board will discuss what action it would like to take at next week's meeting. Rasmussen reported there is a tentative agreement with the Town of Castle Rock for purchasing sewer and water taps as well as the waterline extension and hook-up with the Tierra Investments LLC (Len Haffemann) property. Legal counsel would like to make the agreement two separate agreements one for each issue to better protect the district and not cloud any issues. He estimates he will have the drafts of both ready in the next two weeks. Rasmussen has finally gotten a response from the sewer meter company and they are sending out a representative to inspect the malfunctioning meter and take action to correct it.

Von Feldt gave the bookkeeper's report. Karl Fulks from Allen Street has contacted the bookkeeper about his overdue account which is currently in arrears over \$1200 including late fees and discuss the shut off notice. He is willing to pay the bill but wants all late fees refunded because he claims he never gets his bill in the mail and had no idea. The late fees account for around \$300 of his bill now. The board discussed it and was in agreement to refund one late fee as a courtesy however since this has been an ongoing problem and he is a reoccurring late customer, as well as he hasn't made any attempt to contact the board or bookkeeper to ask why he hasn't gotten a bill or how much he owes, we are not willing to refund all late fees. Von Feldt is working with a CPA to get the district set up starting this year with an automatic audit exemption. Ryon made a motion to approve the bookkeeper's report and pay this month's bills, second by Emerick. The motion passed 5-0.

Schubert presented the operators report. There is a problem with Baxter Construction and the water tank. The agreement calls for the top of the tank to be covered with a layer of dirt that is reasonably deep enough and of a quality to be able to grow native grass seed and blend the tank in with the natural vegetation. The tank has been covered with a thin layer of pea gravel and sand. It is not compatible with growing anything and needs to be addressed. The town contacted Schubert about the property they now own, where the old Swedish Medical Building was. They want to know if there is a water tap still there and if they can use it. We will discuss this further at next week's meeting.

There was no new business to discuss.

Ryon adjourned the meeting at 7:40 PM

Respectfully submitted,
Debbie Emerick, Secretary