

***Silver Heights Water & Sanitation District
1027 Harvey Street
Castle Rock Colorado 80108***

A regular meeting of the Board of Directors was held April 11, 2024 at 1027 Harvey Street Castle Rock Colorado. Board members present were Kayla Ryon, Rich Rasmussen, Ron Goss and Debbie Emerick. Also present were bookkeeper Diane Von Feldt and operator Dennis Schubert. Larry Brown was absent and excused.

Rasmussen called the meeting to order at 7:00 PM.

Emerick presented the minutes from the March 21, 2024 regular meeting. The minutes were approved as presented.

Rasmussen discussed old business. He received an e-mail from our website company, Rural Water Impact, concerning ADA compliance. They will monitor the site to keep us in compliance at a cost of \$499 per year. They also included a list of items to be aware of and for us to keep in mind when adding content to the page to stay compliant. Rasmussen suggested the board all review the website to see what we thought and to look for the logo in the lower left corner stating we were now ok. Rasmussen had three agreements to be signed and returned to legal counsel on behalf of the district. The agreements were Water Capacity Reservation agreement, an easement agreement for the Haffemann property and an agreement to limit well locations on the Haffemann property. Rasmussen's computer printer stopped working and he requested the district consider paying half the cost of a new printer/scanner/fax machine, \$150 because it is mainly used for district business. Ryon made a motion to approve \$150 to Rasmussen to purchase the machine, second by Goss. The motion passed 3-0. Rasmussen was excused from voting to avoid a conflict of interest. Now that the agreement has been approved with the town of Castle Rock Grace Chapel and the Adragnas at 1161 Evalena Road have letters approving their requested service with the district. Jeremy from the sewer meter company contacted Rasmussen and he was mistaken that his company could change the flume to the sewer meter. He did give Rasmussen and name and number to call to a company who does that kind of work. Rasmussen will talk to them for a bid and also contact C&L Backhoe.

Under new business the district has received notice of this year's safety grant and the board discussed using the money to fence the new tank. The grant is approximately \$3,000. Rasmussen received an e-mail from Douglas County Public Affairs and Communications Team to see if the district would like to be included with a new project they are starting to include news and announcements for residents not connected on social media to our district bills to try to keep everyone more informed. The board felt this was more work for our bookkeeper and something most residents would just ignore and toss out so we are declining to participate.

Von Feldt gave the bookkeeper's report. She has filed the audit exemption and the board has to adopt a resolution stating it's our desire. Ryon made a motion to approve a resolution to apply for an audit exemption request for the 2023 fiscal year, second by Goss. The notion passed 4-0. Ryon made a motion to approve the bookkeeper's report and pay this month's bills, second by Goss. The motion passed 4-0.

Schubert presented the operators report.

Rasmussen adjourned the meeting at 7:41 PM

Respectfully submitted,
Debbie Emerick, Secretary